



## Waiver Application

### I. Eligibility

**A. Homeless** - This waiver is for any student who lacks a fixed, regular, and adequate nighttime residence, **excluding university housing**, or whose primary nighttime residence is a public or private shelter designed to provide temporary residence for individuals intended to be institutionalized, or a public or private place not designed for, or ordinarily used as, a regular sleeping accommodation for human beings. (FL Board of Governors Regulation 7.008-11). This waiver covers tuition and all additional in-state fees, including lab, material and supply fees, and auxiliary fees. Supporting documentation is required to receive this waiver.

**B. Independent Living** - This waiver is for any student who is or was at the time he or she reached the age of 18, in the custody of the Department of Children and Family Services or a relative; who was adopted from DCF after 5/5/1997; or was placed in a guardianship by a court after spending at least 6 months in the custody of DCF after reaching 16 years of age. (FL Board of Governors Regulation 7.008-7). This waiver covers tuition and all additional fees, including lab, material and supply, and auxiliary fees, until 28 years of age is reached. In order to receive this waiver, supporting documentation from the Department of Children and Family Services is required.

**C. Intern Participation Certificate** - This waiver is for any student who engages in direct supervision of at least one university student, who acts as an intern for degree requirement purposes, for institutions within the State University System, for at least 300 contact hours. These hours may be accumulated over multiple semesters, but must have at least 100 direct contact hours per semester. (FL Board of Governors Regulation 7.008-16). This waiver covers matriculation fees, for up to 6 credit hours. Certificates are valid for three years from date of issuance. The original Intern Participation Certificate is required to receive this waiver. A copy is NOT sufficient.

**D. Line of Duty** - This waiver is for any student who is a spouse or child of a deceased Fire Fighter, Law Enforcement Officer, Correctional Officer, Correctional Probation Officer, Teacher and School Administrator killed in the line of duty. (FL Board of Governors Regulation 7.008-4, 7.008-5 & 7.008-10). This waiver covers tuition and all additional fees, including lab, material and supply, and auxiliary fees, up to 120 credits throughout your undergraduate or postgraduate career. This waiver can be revoked if the student is not in good standing with the University. Benefits of the spouse must commence within 5 years after death occurs, and remain active until the 10th anniversary of the death. Benefits of the child are active until 25 years of age is reached. In order to receive this waiver, supporting documentation from the appropriate agency/office, as well as a death certificate, is required.

**E. Military Honor** - This waiver is for any student who is a recipient of a Purple Heart, or another combat decoration superior in precedence which was awarded for valor. (FL Board of Governors Regulation 7.008-12). This waiver covers tuition and all additional fees, including lab, material and supply, and auxiliary fees, for up to 110% of required credit hours throughout one's undergraduate career. The recipient must currently be, or was at the time of the military action that resulted in the awarding of a Military Honor, a Florida resident. In order to receive this waiver, a DD-214 form issued at the time of separation from service must be submitted as documentation.

**F. Wrongfully Incarcerated** - This waiver is for any student who was wrongfully incarcerated and meets and maintains the regular admission requirement of the University. (FL Board of Governors Regulation 7.008-19). This waiver covers tuition and all additional fees, including lab, material and supply, and auxiliary fees, up to 120 credits throughout your undergraduate or graduate career. In order to receive this waiver, supporting documentation from State Legal Affairs is required.



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### II. Payment Arrangements

The Office of Student Business Services administers waivers for university tuition and fees and will work with State Agencies to waive tuition and fees only. If the Waiver Application, along with all supporting documents, is not received prior to the fee payment deadline, then the student will be responsible for a \$100.00 Late Payment Fee. Waiver Applications turned in after the published waiver deadline of each semester, run the risk of a potential over-award of financial aid. Each state waiver covers different charges, specified in the Board of Governors Regulation 7.008. No waiver shall pay additional accrued charges, such as Parking Tickets, Bookstore Charges, Food Services, Health Services, Health Insurance, and Late Payment and Registration fees.

### III. Florida State University State Waivers: Student Responsibilities

A. The student is financially responsible for ALL tuition and fees upon registration.

B. The student is required to complete a Waiver Application and submit it no later than the **THE PUBLISHED WAIVER DEADLINE OF EACH SEMESTER**, which can be found on the calendar on the Student Business Services website . Waiver Applications are available on the Internet at: <http://controller.vpfa.fsu.edu/forms> or at the Office of Student Business Services at A1500 University Center, Tallahassee, FL 32306-2394. Late submissions will be assessed a \$100.00 late fee.

C. A letter of authorization, voucher or government agency form must accompany the Waiver Application and be submitted to the Office of Student Business Services no later than the third day of the semester. Late submissions will be assessed a \$100.00 late fee.

**D. STUDENTS ARE RESPONSIBLE FOR NOTIFYING FSU'S STUDENT BUSINESS SERVICES OFFICE REGARDING ANY CHANGES IN CREDIT HOURS FOR THE SEMESTER.**

E. Any waiver amount a student receives will be factored into his/her Financial Aid award package and might affect one's eligibility for other awards. This paperwork is time-sensitive. If the student's Financial Aid package does not reflect this waiver prior to the disbursement of aid, it is the students responsibility to report this payment to the Financial Aid Office as an income source. Otherwise, the student might be "over-awarded" and be required to repay financial aid to the University. Similarly, Waiver Applications turned in after the specified deadline might result in a financial aid over-award.

F. Students are responsible for paying any charges not covered by the waiver. Tuition must be paid, or arrangements must be made, by the end of the second week of the semester. If not paid by the assigned due date, a \$100.00 late fee will be assessed. Accounts not paid in full by the end of the semester may hold up a student's progress academically. These students may not be able to register for classes for the next semester or future semesters, nor will they receive grades or transcripts or diplomas, or obtain access to FSU services, including health and recreation services, and other services provided for paying students.



## Waiver Application

Student Name:  Emplid:

Student Address:  Phone:

Email:

Waiver Term:  Waiver Year:  Birthday:

### Waiver Type and Required Documentation:

**Homeless**

- Supporting Documentation
- Affidavit of Homeless Status For Tuition-Fee Exemption

**Independent Living**

- Documentation from Case Manager at Department of Children and Family Services

**Intern Participation Certificate**

- Original Intern Participation Certificate. A copy is NOT sufficient.

**Line of Duty**

- Spouse or  Child
- Law Enforcement/Correctional Officer       Fire Fighter       Teacher/School Administrator
- Documentation from Appropriate Agency/Office
- Death Certificate or Other Verification

**Military Honor**

- Purple Heart       Other
- DD-214 Form

**Wrongfully Incarcerated**

- Documentation from the State Attorney General/Legal Affairs

I understand that if I drop my classes or withdrawal that I must notify Student Business Services within ten days, and that if I drop all my classes with fee liability for two or more semesters that I may not be eligible for the waiver for future semesters. And, that I must notify Student Business Services each semester I intend to use this waiver.

FOR MILITARY WAIVERS: I understand that I cannot receive both Chapter 33 Post 9/11 benefits and Purple Heart Waiver for tuition purposes.

By signing my name below, I hereby certify that all information contained on this application and in the additional documentation provided is true and accurate to the best of my knowledge.

Student Signature:  Date: